

*****April 1, 2020*****

The Board of County Commissioners met in regular session on Wednesday, April 1, 2020. Commissioner Smith, Commissioner Schimke and Commissioner Stieben are present; Commissioner Kaaz and Commissioner Culbertson are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Krystal Voth, Planning and Zoning Interim Director; Bill Noll, Infrastructure and Construction Services; Janice Van Parys, County Treasurer; Jennifer Schermbeck, Deputy Treasurer; Janet Klasinski, County Clerk;

ADMINISTRATIVE BUSINESS:

Janice Van Parys requested to transfer the motor vehicle fund employee salaries to the general fund within the treasurer's budget for the month of April.

It was the consensus of the Board to place this on the agenda for next week.

Mark Loughry expressed concern about elections this year indicating the Clerk's Association has asked the State to consider allowing mail in ballots for this election but the State has been nonresponsive.

Janet Klasinski will draft a letter of support and will be on the agenda for approval next week.

Mr. Loughry addressed questions regarding specific locations of known or suspected cases of coronavirus indicting those people have a right to privacy and now that it is a community spread you can't determine where they contracted it from.

Mr. Loughry requested the Board to make a determination if they support building codes before a work session is scheduled.

It was the consensus of the Board they are in favor of building codes but not inspections.

Commissioner Kaaz indicated she has collected information for public comment.

The public comment issue will be placed on the agenda for discussion next week.

Commissioner Smith inquired about how we are handling chemical purchases at the Noxious Weed Department.

Mr. Loughry indicated there are no chemical sales at this time due to County facilities being closed to the public.

Commissioner Stieben asked about the State's Stay at Home Order inquiring when it expires what is the status of the County's emergency order.

David Van Parys reported that according to Kansas Law the local Health Office has authority over the State indicating if the local Health Office determined that in order to prevent the spread of an infectious disease in absence of a State Order, the Health Officer can issue that order and any actions thereafter.

A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, April 1, 2020.

Motion passed, 5-0.

Krystal Voth requested approval of Resolution 2020-12, amending articles 3,4, 35, 40 and 55.

A motion was made by Commissioner Kaaz and seconded by Commissioner Culbertson to approve Resolution 2020-12.

Motion passed, 5-0.

Bill Noll requested that the Board approve the selection committee's recommendation to award contract to TranSystems for the Easter Gateway Concept study.

A motion was made by Commissioner Schinke and seconded by Commissioner Culbertson to approve TranSystems to complete the study on the Eastern Gateway project.

Motion passed, 5-0.

Bill Noll presented a revised 2020 gravel road dust abatement resolution for discussion.

The resolution will be on the agenda next week for approval.

Commissioner Culbertson indicated no gravel roads are scheduled to be hard surfaced in the north end of the county in the next year and requested if there can be a group 8 to consider those roads.

The Commission was supportive of Commissioner Culbertson's suggestion.

Commissioner Kaaz attended the Workforce Partnership meeting via teleconference indicating they have a new Facebook page that lists all available jobs to include businesses that are essential and still operating.

A motion was made by Commissioner Schinke and seconded by Commissioner Steiben to adjourn.

Motion passed, 5-0.

The Board adjourned at 11:27 a.m.

RESOLUTION 2020-11

A resolution of the Leavenworth County Kansas Board of County Commission, issuing a Special Use Permit for a Cabinet Shop – Lavery Woodworks on the following described property:

A tract of land in the NW quarter of Section 17, Township 9 South, Range 22 East of the 6th P.M, in Leavenworth County, Kansas.

WHEREAS, it is hereby found and determined that a request for a Special Use Permit as described above was filed with the Secretary of the Leavenworth County Planning Commission, on the 13th day of January, 2020, and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the granting of such request for a Special Use Permit on the 11th day of March, 2020; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the Special Use Permit be approved, subject to special conditions as set forth; and

WHEREAS, the Board of County Commission considered, in session on the 1st day of April, 2020, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 1st day of April, 2020, and incorporated herein by reference;

That Case No. DEV-20-003, Special Use Permit for a Cabinet Shop – Lavery Woodworks approved subject to the following conditions:

1. The SUP shall be limited to a period of fifteen (15) years.
2. The business shall be limited to the hours of 6 am to 5 pm, Monday through Saturday
3. The SUP shall be limited to no employees other than family members
4. The applicant shall adhere to the following memorandums:
Chuck Magaha – Emergency Management, February 14, 2020
5. No signage is allowed in the right-of-way. No signage is requested with the SUP. All signage shall comply with Article 25, Sign Regulations of the Leavenworth County Zoning and Subdivision Regulations.
6. No on-street parking shall be allowed.
7. This SUP shall be limited to the Narrative dated January 13, 2020 submitted with this application.

8. This SUP shall comply with all local, state, and federal rules and regulations that may be applicable. After approval of this SUP by the Board of County Commission all conditions listed shall be adhered to and copies shall be provided to the Planning and Zoning Department within 30 days.

Section 17, Township 9 South, Range 22 East of the 6th P.M, also known as 17208 Eisenhower Road, parcel no. 104-17-0-00-00-020.00 in Leavenworth County, Kansas.

Adopted this 1st day of April, 2020
Board of County Commission
Leavenworth, County, Kansas



Doug Smith, Chairman

ATTEST


Jeff Culbertson, Member


Vicky Kaaz, Member


Chad Schimke, Member


Mike Stieben, Member


Janet Klasinski



The seal is circular with a double-line border. The outer ring contains the text 'CLERK' on the left and 'LEAVENWORTH COUNTY' on the right. The inner circle contains the word 'SEAL' at the top, 'KANSAS' at the bottom, and a central emblem featuring a plow and a sheaf of wheat. There are small stars on either side of the central emblem.

RESOLUTION 2020-012

A resolution of the Leavenworth County Kansas Board of County Commission, to amend the following articles of the 2006 Zoning and Subdivision Regulations:

Articles 3, 4, 35, 40, 55 – Preliminary Plat Procedure, Final Plat Procedure, Initial Urban Growth Management Areas, & Secondary Urban Growth Management Areas.

1. Initial Urban Growth Area
 - A. Article 3 – Section 2, Item “Initial Urban Growth Area (IUGA)”
 - B. Article 4 – Section 2, Item “Initial Urban Growth Area (IUGA)”
 - C. Article 55 – Section 10, Item “IUGA” – No. 2

2. Preliminary Plats
 - A. Article 35 – Section 40, Item No. 7
 - B. Article 35 – Section 30, Item No. 1

3. Final Plats
 - A. Article 40 – Section 10, Item No. 1- “a”
 - B. Article 40 – Section 10, Item No. 1- “e”

4. Secondary Urban Growth Area
 - A. Article 3 – Section 2, Item “Secondary Urban Growth Area (SUGA)”
 - B. Article 4 – Section 2, Item “Secondary Urban Growth Area (SUGA)”
 - C. Article 35 – Section 10, Item 1.2 – Class “B”
 - D. Article 55 – Section 10, Item “Secondary Urban Growth Area (SUGA)”

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the amendment of the Leavenworth County Zoning and Subdivision Regulations the 11th day of March, 2020; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the amendment be approved, as set forth; and

WHEREAS, the Board of County Commission considered, in session on 1st day of April, 2020, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 1st day of April, 2020 and incorporated herein by reference;

That the amendments listed herein be approved:

Adopted this 1st day of April, 2020
Board of County Commission
Leavenworth, County, Kansas

/s/ 
Doug Smith, Chairman

ATTEST

/s/ Janet Klasinski
Janet Klasinski



/s/ Jeff Culbertson
Jeff Culbertson, Member

/s/ Vicky Kaaz
Vicky Kaaz, Member

/s/ Chad Schimke
Chad Schimke, Member

/s/ Mike Stieben
Mike Stieben, Member

RESOLUTION 2020-13

A resolution of the Leavenworth County Kansas Board of County Commission, to amend the following articles of the 2006 Zoning and Subdivision Regulations:

Article 19- Table of Uses

See Attachment A

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the amendment of the Leavenworth County Zoning and Subdivision Regulations the 11th day of March, 2020; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the amendment be approved, as set forth; and


WHEREAS, the Board of County Commission considered, in session on 1st day of April 2020, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:


1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 1st day of April, 2020 and incorporated herein by reference;

That the amendments listed herein be approved:

Adopted this 1st day of April, 2020
Board of County Commission
Leavenworth, County, Kansas



Doug Smith, Chairman



Jeff Culbertson, Member



Vicky Kaaz, Member



Chad Schimke, Member



Mike Stieben, Member

ATTEST



Janet Klasinski



S = Special Use Permit	R-2, S/5	R-1/ R-2/ R-3/ R-4	B-1	B-2	B-3	I-1	I-2	I-3	PR-1/PR-2/PR-3	MSD	PC	PI
A = Allowed Use	Rural	(One Fam/ Two Fam/ Apt)	Neighborhood Business	Limited Business	General Business	Limited Industry	Light Industry	Heavy Industry	Planned Residential District	Mixed Land Use	Planned Commercial	Planned Industrial
Farming, publicly/private, for the feeding/disposal of garbage, rubbish, or oil for a stipulated period not exceeding three (3) years and under such measures of control as necessary	S	S	S	S	S	S	S	S	S	S	S	S
Food Storage Lockers				A	A	A	A	A		A	A	A
Funeral Home or Mortuary						A	A					A
Gas filling station sales	S		A	A	A	A	A	A		A	A	A
Golf course including miniature golf or commercial practice driving tees	A	A	A	A	A	A	A	A	A	A	A	A
Gun Clubs, Skeet Shoot, Target Ranges (Indoors)	S			A	A	A	A				A	A
Gun Clubs, Skeet Shoot, Target Ranges (Outdoors)	S		S	S	S	S	S			S	S	S
Health Club			A	A	A	A	A			A	A	A
Home occupations, owner applicant residing on the property (see Article 3, Definition)	A	A										
Hospital, clinic and/or institution	S	S	A	A	A	A				A	A	
Hotel, Motel, Lodging House					A	A	A	A		A	A	A
Horse boarding 10 or fewer horses	A											
Horse boarding 11 or more horses	S			A	A							
Ice Manufacturing and Storage	S					A	A	A				A
Kennel - dog	S		S	S	S	S						
Laboratory - research, experimental, or testing					A	A	A	A		A	A	A
Landscaping, lawn care, lawn maintenance, snow removal and related business	S				A	A	A	A				A
Manufacture of assembly or medical or dental equipment, drafting, optical, and musical instruments, watches, clocks, toys, games, and electrical or electronic equipment						A	A	A				A
Manufacturing of Case Goods - Boxes, Cases, Furniture, Hardware, Veneer & other similar wood products						A	A	A				A
Manufacturing of Food and Beverage												
manufacture of food products, including beverage blending, or bottling, bakery products, candy manufacture, dairy products, ice cream, fruit and vegetable processing and canning, packaging and processing of meat and poultry products, but not to include the following: distilling beverages, slaughtering of poultry or animals, or processing or bulk storage of grain or feeds for animal or poultry						A	A	A				A
bakery products, wholesale; beverages, blending and bottling; candy, chewing gum, chocolate, cocoa and cocoa products; coffee, tea, and spices, processing and packaging; condensed and evaporated milk; processing and canning; creamery and dairy operations; flour, feed and grain (packaging, blending and storage); fruit and vegetable processing; gelatin products; glucose and dextrin; grain blending and packaging but not milling; wholesale ice cream; mall products, manufacturing except breweries; meat products, packaging and processing but no slaughtering; poultry packing and slaughtering; yeast							A	A				A
fish rendering, fish curing, packing and storage, slaughtering of animals, starch manufacture								A				

S = Special Use Permit	R-2/S5	R-1/R-2/ R-3/ R-4	B-1	B-2	B-3	I-1	I-2	I-3	PR-1/PR-2/PR-3	MXD	PC	PI
A = Allowed Use	Rural	(One Fam/ Two Fam/ Apt)	Neighborhood Business	Limited Business	General Business	Limited Industry	Light Industry	Heavy Industry	Planned Residential District	Mixed Land Use	Planned Commercial	Planned Industrial
Manufacturing of Textiles – Rugs, Quilts, mattresses, pillows, millinery, Hosiery, Clothing, Fabrics, Printing & finishing of textiles						Λ	Λ	Λ				Λ
Material storage yard w/retail sales					Λ	Λ	Λ	Λ				Λ
Medical Outpatient Care Facility and/or Medical/Dental Lab and/or Services			Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Metal & Metal Products												
Manufacture or assembly of bolts, nuts, screws, rivets, ornamental products, firearms, tools and dies, machinery, hardware products, sheet metal products, and vitreous uncoated products						Λ	Λ	Λ			Λ	Λ
Manufacture of agricultural or farm implements; aircraft and parts; aluminum extrusion, milling, fabrication, and forming; automobile, truck, trailer, mobile home, motorcycles and bicycle assembly; blacksmith or welding shop; boat manufacture (vessels less than 5 tons); bolts, nuts, screws, washers, rivets, containers, culverts; foundry products manufacture (electrical only); heating, ventilation, cooling and refrigeration supplies and appliances; iron (ornamental) fabrication; machinery, manufacture, nails, brads, licks, spikes, and staples; plating, electrolytic process; plumbing supplies; scale and vault; sheet metal products; silverware and plated ware; stove and range manufacture; structural iron and steel fabrication; tool, die, gauge, and machine shops; tools and hardware products; vitreous enameled products								Λ				Λ
Aluminum powder and paint manufacturing; blast furnaces and cupolas; blooming mill; metal and metal ores, reduction, refining, smelting, and alloying; scrap metal reduction; steel works and rolling mill; vehicle, junk, debris salvage yard								Λ				
Milk Distribution - including bottling				S	S	Λ	Λ	Λ			Λ	Λ
Mobile home and tourist courts	S	S										
Micro Distillery (as defined in Article 3)	S		Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Motion Picture Production	S			Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Natural Gas Pumping Stations	S					Λ	Λ	Λ				Λ
Office/office buildings with more than 2 employees			Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Office, Professional (no employees other than family members)	Λ	Λ	Λ	Λ	Λ	Λ	Λ	Λ	Λ	Λ	Λ	Λ
Off-Street Parking Lots			Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Outdoor advertising structure			Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Parking Structures				Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Personal Services uses – Barber/Shop, Bank, Beauty parlor, Photographic/Artist studio, Messenger/Taxi service, Newspaper			Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Photographic processing, services			Λ	Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Printing – Publishing – Engraving				Λ	Λ	Λ	Λ	Λ		Λ	Λ	Λ
Processing & Canning of fruits, vegetables, meats, poultry						Λ	Λ	Λ				Λ
Prepate Storage – Bulk					S	Λ	Λ	Λ				Λ

S = Special Use Permit	R-2/S/5	R-1/ R-2/ R-3/ R-4	B-1	B-2	B-3	I-1	I-2	I-3	PR-1/PR-2/PR-3	MXD	PC	PI
A = Allowed Use	Rural	(One Fam/ Two Fam/ Apt)	Neighborhood Business	Limited Business	General Business	Limited Industry	Light Industry	Heavy Industry	Planned Residential District	Mixed Land Use	Planned Commercial	Planned Industrial
building materials (cement, lime in bags or containers, sand, gravel, shell, lumber, and tile like), storage and sales; bus garage and repair shop; button manufacture; carbon paper and inked ribbon manufacturing; cleaning and dyeing of garments, hats, rugs; coal and coke storage and sales; exposition building; fur finishing; gas fired electricity generating stations (subject to Article 20, section 4, height requirements); industrial vocation training schools; leather goods manufacturing; livery stable and riding academy; railroad switching yards; sign painting and fabrication; fire retreading plant; accessory uses and buildings							A	A				A
hats, hanks, and row fur cutting, tanning, dressing, dyeing and storage; accessory buildings and uses								A				
Warehouse						A	A	A				A
Wastewater treatment plant	S						A	A				
Wholesale merchandise establishment					A	A	A	A			A	A
Wood & Paper Products												
benches and lamp posts, boxes and crates, cooperage works, furniture, lumber yard, pencils, planing and millwork, pulp goods, shipping containers (corrugated board, fiber or wire bound), trailer, carriage, and wagon; veneer; wood products							A	A				A
match manufacture; wood pulp and fiber, reduction and processing								A				

RESOLUTION 2020-14

A resolution of the Leavenworth County Kansas Board of County Commission, issuing a Special Use Permit for an Event Center – Whiskey Ridge, on the following described property:

A tract of land in the Southwest Quarter of Section 3, Township 11 South, Range 21 East of the 6th P.M. in Leavenworth County, Kanas, more commonly known as 19051 Tonganoxie Drive

WHEREAS, it is hereby found and determined that a request for a Special Use Permit as described above was filed with the Secretary of the Leavenworth County Planning Commission, on the 27th day of January, 2020, and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, after notice as required by law, did conduct a public hearing upon the granting of such request for a Special Use Permit on the 11th day of March, 2020; and

WHEREAS, it is hereby found that the Leavenworth County Planning Commission, based upon specific findings of fact incorporated by reference herein, did recommend that the Special Use Permit be approved, subject to special conditions as set forth; and

WHEREAS, the Board of County Commission considered, in session on the 1st day of April, 2020, the recommendation of the Leavenworth County Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Leavenworth County, Kansas, that:

1. Based upon the recommendation and findings of fact of the Leavenworth County Planning Commission; and,
2. Based upon the findings of fact adopted by the Board of County Commission in regular session on the 1st day of April, 2020, and incorporated herein by reference;

That Case No. DEV-20-021, Special Use Permit for an Event Center – Whiskey Ridge approved subject to the following conditions:

1. The SUP shall be limited to a period of 10 years.
2. Events shall be limited to the hours of 8:00 AM until 11:00 PM.
3. The applicant shall pay a Traffic Impact Fee (TIF) of \$2,533.93.
4. The SUP shall be limited to four full-time employees and unlimited seasonal employees.
5. The applicant shall submit an approved NOI from the Kansas Department of Health and Environment Bureau of Water.
6. The applicant shall submit a survey in order to bring the property into compliance prior to the issuance of building permits.
7. An engineered on-site waste water treatment system is required **or** authorization from a licensed engineer that the existing system is compatible with the proposed use and acceptance by the Kansas Department of Health and Environment.

- 8. No signage is allowed in the right-of-way. Signage is requested with the SUP. All signage shall comply with Article 25, Sign Regulations of the Leavenworth County Zoning and Subdivision Regulations.
- 9. No on-street parking shall be allowed.
- 10. This SUP shall be limited to the Narrative dated January 27, 2020 submitted with this application.
- 11. This SUP shall comply with all local, state, and federal rules and regulations that may be applicable. After approval of this SUP by the Board of County Commission all conditions listed shall be adhered to and copies shall be provided to the Planning and Zoning Department within 30 days.

located in Section 3, Township 11 South, Range 21, also known as 19051 Tonganoxie Drive, parcel no. 192-03-0-00-00-011.01 in Leavenworth County, Kansas.

Adopted this 1st day of April, 2020
 Board of County Commission
 Leavenworth, County, Kansas



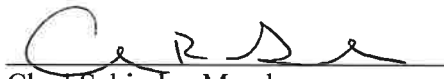
 Doug Smith, Chairman



 Jeff Culbertson, Member



 Vicky Kaaz, Member




 Chad Schimke, Member



 Mike Stieben, Member

ATTEST



 Janet Klasinski



*****April 8, 2020*****

The Board of County Commissioners met in regular session on Wednesday, April 8, 2020. Commissioner Smith, Commissioner Culbertson, Commissioner Stieben are present; Commissioner Kaaz and Commissioner Schimke are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, EMS/Health Dept. Director; Janice Van Parys, County Treasurer; Bill Noll, Infrastructure and Construction Services;

ADMINISTRATIVE BUSINESS:

Mark Loughry indicated a letter was received about the Staggers Rail Act and inquired if there is any interest in putting it on the agenda.

Commissioner Stieben reported he can get more information on the Staggers Rail Act.

Mr. Loughry presented an analysis of the Treasurer's motor vehicle fund indicating the facility fees will be permanently impacted. He indicated the change the Treasurer requested to allow wages out of the motor vehicle fund into the general fund would help cover during this timeframe.

Commissioner Stieben requested a call in from Steve Jack at LCDC, Brandon Johannes from the Chamber and Congressman Watkins about helping local businesses.

Jamie Miller updated the Board about the COVID-19 virus.

Mr. Loughry updated the Board of the changes at the Transfer Station to include servicing commercial haulers only until noon.

A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, April 8, 2020.

Motion passed, 5-0.

A draft letter was presented encouraging representatives to consider mail in ballots for the August election.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to adopt the letter with the correction to the spelling of Vicky's name.

Motion passed, 5-0.

Bill Noll presented a resolution amending the gravel road dust control program.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to approve Resolution 2020-15.

Motion passed, 5-0.

Mr. Noll gave an update on Bridge E-58 and 178th St.

Commissioner Culbertson asked about County Road 1 warranty.

Mr. Noll met with Cutlery Paving and the design engineer from BHC indicating they will provide a cost estimate to do borings at cracked locations.

David Van Parys requested to proceed with legal action with the responsible party in regards to damage incurred to County Road 1.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to authorize the County Counselor to move ahead with litigation to recover damages on County Road 1.

Motion passed, 5-0.

The Board discussed public comment.

A formal motion will be on the agenda for next week to adopt a public comment policy.

Commissioner Smith will be attending Basehor City Council tonight via internet.

Commissioner Kaaz attended the White House briefing via teleconference regarding COVID-19.

Commissioner Stieben listened to Secretary of Commerce Toland's meeting about loans for businesses.

Commissioner Kaaz encouraged people to look at the Facebook page for Workforce Partnership indicating they are updating jobs and resources available.

A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to adjourn.

Motion passed, 5-0.

The Board adjourned at 10:58 a.m.

RESOLUTION NO. 2020- 15

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
LEAVENWORTH COUNTY, KANSAS, AMENDING THE GRAVEL ROAD DUST
CONTROL PROGRAM TO GOVERN ALL ROADWAYS UNDER JURISDICTION OF
THE BOARD OF COUNTY COMMISSIONERS, LEAVENWORTH COUNTY, KANSAS.**

WHEREAS it has been determined by the Board of County Commissioners of Leavenworth County, Kansas, that a program should be available to residents with the repeal of the Resolution 2018-11 for dust abatement on gravel roads;

WHEREAS the Board has determined that residents should have access to a program that provides a fair and equitable cost share between public and private interests;

WHEREAS the Board has determined that resident participation shall be voluntary and this program is not intended to mandate dust control participation by neighbors;

WHEREAS the County Engineer concurs with the Board of County Commissioners that access to proper dust control options shall have established conditions and process to be followed for residents desiring to participate in the Dust Program.

NOW BE IT THEREFORE, RESOLVED:

1. All properties in Leavenworth County are eligible for chemical and hard pave (Hard Surface Dust Control or Dust Abatement) dust control methods.

CHEMICAL DUST CONTROL

2. Chemical dust control is to be purchased directly from an approved third party vendor by the resident requesting chemical application. Costs for chemical dust control are developed by the vendor.

HARD SURFACE DUST CONTROL

3. Hard Surface Dust Control method shall be a section of existing public gravel roadway not less than 300 feet in length and no more than 1700 feet in length, on which chip & seal hard pave is applied by Leavenworth County Road & Bridge crews.
4. Hard surface dust controls are to be invoiced per the annual cost schedule by the resident requesting dust control. Residents requesting to be connected to the existing hard pave network may be eligible for a financing program through the County Clerk.
5. Hard surface dust control is available on a first come, first serve basis and will be limited to no more than six (6) installation locations. The distinction between installation locations are to be determined by the Department of Public Works and is made for the purpose of reducing the mobilization/demobilization and time required by County staff.
6. Maintenance is anticipated approximately every three years to re-seal the chip-and-seal Hard Surface Dust Control depending upon the durability of the material due to weather, traffic counts, and vehicle types utilizing the gravel road.
 - a. Hard Surface Dust Control connecting to a paved road within the County maintained road network will be accepted into perpetual maintenance at the expense of the County.

- b. Maintenance for Hard Surface Dust Control that is not connected to a paved road will be the property owner's responsibility. If the Hard Surface Dust Control falls into disrepair, the County will return the previously chip-and-sealed section back to gravel.
7. Snow removal service provided by the County on Hard Surface Dust Controls depends upon the roadway connectivity.
 - a. Hard Surface Dust Control connecting to a paved road within the County maintained road network will receive full snow removal services (ie. Salt, sand and blade)
 - b. Snow removal services for Hard Surface Dust Control that is not connected to a paved road will receive grader blading only.
8. Hard Surface Dust Control costs are based upon material, labor and equipment for county staff to install. The Hard Surface Dust Control notification with annual cost schedule is released during the first quarter of each year and prominently placed into a publicly released form known as the Request for Hard Surface Dust Control notification.
9. Hard Surface Dust Control is not available as a hard pave solution for Temporary Special Use Permits (TSUPs) or Special Use Permits (SUPs).

DUST ABATEMENT

10. Dust Abatement shall be a section of existing public gravel roadway not less than 1000 feet in length, on which an asphalt application of bituminous material over rock base course is applied by a County approved, on-call contractor. All Dust abatements must be connected to the existing hard pave network.
11. After Dust Abatement installation, County will accept the asphalt roadway into their existing hard pave maintenance program.
12. Dust Abatement roadways are selected either by the Department of Public Works or by request of the public or property owner through the Request for Dust Abatement process, to be approved by the Department of Public Works.
13. Installation of Dust Abatement is based upon the available road right-of-way and existing roadway width. Typical sections, roadway striping, and signage are per the Department of Public Works Dust Abatement Installation Guidelines. Hard pave widths are determined by the Department of Public Works and the deficiency review, with consideration to available right-of-way, drainage conditions, utility locations, field conditions, and other engineering variables.
14. Dust Abatement installation will be performed on a yearly basis. All requests will be logged for each calendar year and put out to bid for deficiency review and construction as a single county project, in January of the following year. The installation process is expected to require a minimum timeline of 15 months that is not to begin prior to January of the following year. (e.g. if a Dust Abatement is requested in February of 2020, the project will be added to the county list and deficiency review will begin on January 1, 2021 with installation anticipated in Summer of 2022.)
15. Dust Abatement are to be invoiced in two phases. Cost of construction expense may eligible for a county financing program through the County Clerk.
 - a. Deficiency Review

- i. Deficiency reviews will be conducted by a licensed engineer from the list of County selected, on-call engineering firms
 - ii. Reviews will report insufficiently sized culverts, signage requirements, conduct utility coordination for needed relocation and produce surfacing plans for the Dust Abatement roadway.
 - iii. Cost of design will be entirely upon the requesting resident.
 - b. Construction Invoice
 - i. Leavenworth County will utilize an on-call contracting company for all Dust Abatement installations activities.
 - ii. Construction cost will include:
 1. The cleaning or shaping of ditches, preliminary shaping of roadway and culvert replacement for any culverts in disrepair or insufficiently sized per deficiency review
 2. Installation of asphalt surface per paving plans
 3. Installation of signage and striping per paving plans
 - iii. Upon receipt of invoice, requesting residents will have 90 days to pay in full or to pay for a minimum of 20% and coordinate financing for the remaining total for the Dust Abatement installation costs. Once committed, if the Dust Abatement request is cancelled by the resident, 20% of the project cost is non-refundable and will be applied to the remaining annual Dust Abatement projects.
16. Resident requested Dust Abatement costs are based upon third party pricing for deficiency review, construction costs to include material bids, mobilization, installation and third party pricing for construction inspection.
 - a. Deficiency Review annual cost schedule will be released during the last quarter of each year. Release of deficiency review will also include a basic cost estimate of construction, based upon the previous Dust Abatement installations. This number is to be used only as an approximation of the future construction costs and is not a guarantee for the construction invoice.
 - b. Upon completion of deficiency review, the yearly Dust Abatement roadways will be let for bid. Construction invoice will reflect actual bid costs provided by contractor.
17. Dust Abatement may be available as a hard pave solution for TSUPs or SUPs as determined by County Staff as a special Condition for recommendation of approval.

GENERAL INFORMATION

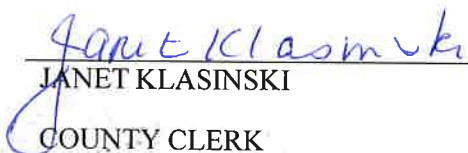
18. New roads are not eligible for Hard Surface Dust Control or Dust Abatement installation. New public roadways must be constructed in accordance with the Road Construction and Storm Water Drainage Standards for Leavenworth County.
19. All forms of dust control accepted into county maintenance, will be maintained as needed as determined by the Department of Public Works.

20. Request for Hard Surface Dust Control and Dust Abatement notification will be provided by the Public Works Department in the Official County Newspaper and on the Leavenworth County Website at a minimum.
21. Payments are to be calculated per the cost schedule or third party quote. Payment and/or notification provided by the Clerk of financing must be received prior to the sign-up deadlines or scheduling the installation of dust controls. In the event that a resident is not eligible for the Dust Control Program, they will be notified and refunded payment.
22. Warranty is not provided on Chemical Dust Control or Hard Surface Dust Control materials, installation, or durability of the dust control methods. The lifespan on dust controls are a function of weather, traffic count, vehicle types, road base, and other unknowns that are outside of the control of the County.
23. This resolution shall take effect immediately upon acceptance by the Board of County Commissioners.
24. Any prior resolution, in conflict with topics addressed here, is hereby repealed as it pertains to the Leavenworth County Gravel Dust Control Program.

Adopted this 8th day of April, 2020

Board of County Commissioners
Leavenworth County, Kansas

ATTEST:




JANET KLASINSKI
COUNTY CLERK



DOUG SMITH, CHAIRMAN




JEFF GULBERTSON, 1ST DISTRICT



VICKY KAAZ, 2ND DISTRICT



CHAD SCHIMKE, 4TH DISTRICT



MIKE STIEBEN, 5TH DISTRICT



*****April 15, 2020*****

The Board of County Commissioners met in regular session on Wednesday, April 15, 2020. Commissioner Smith, Commissioner Culbertson and Commissioner Schimke are present; Commissioner Kaaz and Commissioner Stieben are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Krystal Voth, Planning and Zoning Interim Director; Bill Noll, Infrastructure and Construction Services; Congressman Watkins via teleconference; Steve Jack via teleconference, LCDC; Brandon Johannes via teleconference, Chamber of Commerce; Brett Sebastian via teleconference; Director of GoRail; David Howard via teleconference, Basehor-Linwood Superintendent;

ADMINISTRATIVE BUSINESS:

Congressman Watkins joined the meeting via teleconference and spoke about the pandemic crisis.

Brett Sebastian spoke about the Stagger's Rail Act and requested a letter of support.

It was the consensus of the Board to have Mr. Sebastian edit the letter and place on the agenda for next week.

A brief discussion took place on how the County would open back up to the public.

Mr. Loughry reported a second sight was identified for the Council on Aging building but is not viable at this time.

Mr. Loughry indicated some positions within the County are being furloughed and requested to pay the employees insurance during the furlough.

Mr. Loughry mentioned the Care Act Funding requesting the Board to contact representatives asking to treat Leavenworth County as Johnson and Sedgwick County to apply directly to the federal government for expenditures related to the coronavirus.

A letter will be drafted for approval next week.

A motion was made by Commissioner Culbertson and seconded by Commissioner Schimke to accept the consent agenda for Wednesday, April 15, 2020.

Motion passed, 5-0.

Mr. Loughry presented the applicants for the Leavenworth County Port Authority Board.

A motion was made by Commissioner Schimke and seconded by Commissioner Culbertson to appoint Dirck Hoagland and Douglas Schimke to the Port Authority.

Motion passed, 5-0.

Mr. Loughry presented the public comment policy for the BOCC meetings.

It was suggested to change the deadline for comments from Friday to Monday.

A motion was made by Commissioner Schimke and seconded by Commissioner Kaaz to approve the policy with the change.

Motion passed, 4-1 Commissioner Stieben voting nay.

David Howard joined the teleconference to present a request from USD#458 for a road improvement project at Stillwell Rd and K-32 where a new school will be constructed.

A letter of support for KDOT funding will be on the agenda for next week for approval.

Krystal Voth presented a fee schedule for Planning and Zoning.

A motion was made by Commissioner Schimke and seconded by Commissioner Culbertson to approve Resolution 2020-16 to amend the Planning and Zoning fee schedule.

Motion passed, 5-0.

Bill Noll requested approval to place a stop sign at 4-H Road and 155th Street.

A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to approve Resolution 2020-17 establishing stops signs at 4-H Road and the intersection of 155th Street.

Motion passed, 5-0.

Mr. Noll requested approval of Wilson and Company Bridge Supplement to provide historical data on Leavenworth County bridges to acquire USACE permit for HP-19.

A motion was made by Commissioner Schimke and seconded by Commissioner Kaaz to approve the Wilson and Company Bridge Supplement provide historical data on Leavenworth County bridges to acquire USACE permit for HP-19.

Motion passed, 5-0.

Mr. Noll requested approval to update the contract with McAfee Henderson Solutions for construction engineering services on the Bridge E-58 replacement project.

A motion was made by Commissioner Culbertson and seconded by Commissioner Schimke to approve the updated contract for construction engineering services for MHS on E-58 bridge replacement project.

Motion passed, 5-0.

Discussion took place via teleconference with Steve Jack at LCDC and Brandon Johannes at the Chamber of Commerce on what their entities are doing to help local businesses with the coronavirus crisis.

Discussion took place regarding the public comment policy for the Planning Commission during the time the Courthouse is closed to the public.

The policy will be on the agenda next week for approval.

A motion was made by Commissioner Schimke and seconded by Commissioner Culbertson to adjourn.

Motion passed, 5-0.

The Board adjourned at 12:04 p.m.

RESOLUTION 2020-16
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF LEAVENWORTH, KANSAS, ESTABLISHING A SCHEDULE OF
FEES TO BE CHARGED FOR CERTAIN SERVICES PROVIDED BY THE
OFFICE OF PLANNING AND ZONING.

WHEREAS, the office of planning and zoning of Leavenworth County accepts and processes certain applications for matters pertaining to planning and zoning, and provides other services to the public which subsequently provide for private benefit; and

WHEREAS, it is necessary and reasonable that fees be collected by the office of planning and zoning to partially recover the cost of providing those services and the processing those applications and;

WHEREAS, the board of county commissioners has considered a schedule of fees as proposed and recommended by the staff of the office of planning and zoning; and

WHEREAS, the board finds the schedule of fees as proposed and recommended is reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Leavenworth, Kansas, that:

1. The schedule of fees set forth in Exhibit "A", attached hereto and fully incorporated herein, is hereby adopted.
2. That the office of planning and zoning shall account for the fees collected and that said fees be maintained in an identifiable account of the county.

RESOLVED THIS 15th DAY OF APRIL, 2020.

ATTEST:

Janet Klasinski
Janet Klasinski
County Clerk

Doug Smith
Doug Smith, Chairman

Jeff Culbertson
Jeff Culbertson, Member

Vicky Kaaz
Vicky Kaaz, Member

Chad Schimke
Chad Schimke, Member

Mike Stieben
Mike Stieben, Member



**Leavenworth County Planning & Zoning Department
Fees Schedule**

Adjusted per Resolution 2020-16 dated April 15, 2020

Residential Building Permits		Sewer Permits	
Less than 1499 sq. ft	\$300.00	New Septic Permit	\$150
1500 - 2999 sq. ft.	\$400.00	Public Sewer Connection	\$125
3000 + sq. ft.	\$500.00	Percolation Test Inspection	\$100
Accessory Dwelling Units	\$800.00	Septic Repair Permit	\$50
Residential Additions		Engineered System Compliance	\$500
Less than 500 sq. ft	\$80.00	Real Estate Resale Inspection**	\$150
500 + sq. ft.	\$135.00	Licenses	
Deck Permits	\$30.00	Septic Installer License	\$200
Accessory Buildings & Additions		Home Owner One-Time License	\$75
Agricultural*	\$0.00	Septage Hauler License	\$50
Less than 500 sq. ft	\$30.00	Wastewater Designer License	\$150
500 + sq. ft.	\$80.00	Public Work Fees	
Building Permit Renewal	\$25.00	Traffic Impact Fee (TIF)	\$820.70
Development Permits		Road Improvement Fee (RIF)	\$3,000.00
Temporary Special Use Permit	\$100.00	Entrance Permit	\$150.00
Variance	\$300.00	Compliance Fee (RIF+TIF)	\$3,820.70
Special Use Permit & Rezoning	\$300.00	Subdivision	
Sign Permit	\$75.00	Boundary Line Adjustment	\$200
Site Plan Review	\$50.00	Lot/Tract Split	\$250
Floodplain Permit	\$100.00	Plat Subdivision 2 Lots or Less	
Fireworks Stand Permit	\$500.00	Preliminary Plat	\$300
Home Occupation Permit	\$100.00	Final Plat or Re-Plat	\$225
Commercial Building Permits			
Less than 1499 sq. ft.	\$450.00	Plat Subdivision 3 Lots or More	
1500 - 2999 sq. ft.	\$550.00	Preliminary Plat	\$450
3000 + sq. ft.	\$650.00	Cost for every Lot over 3	\$60
Commercial Additions		Final Plat or Re-Plat	\$400
Less than 500 sq. ft	\$250.00	Cost for every Lot over 3	\$15
500 + sq. ft.	\$275.00	Cost Each Additional Review	\$75
Commercial Accessory Buildings			
Less than 500 sq. ft	\$200.00	500 + sq. ft.	\$300.00
Copies and Research Rates			
Copies per page	\$0.25	Per CD/DVD	\$10
Per hour of research	\$25.00	Zoning and Subdivision Regs	\$25

*Requires compliance with Zoning & Subdivision Regulations and agricultural exemption approval.

**If there is a dispute by the property owner/ potential buyers regarding inspection results, the applicant may request Leavenworth County Planning and Zoning Staff make an inspection of the On-Site Sewage Management System.

S:\Administration\Office Documents\Fees and Schedules\2017.05.15 Fee Chart adjusted per Resolution 2018-6.doc

RESOLUTION 2020 - 17

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS, PUSUANT TO THE PROVISIONS OF K.S.A. 8-2008 AND OF K.S.A. 8-1560, ESTABLISHING THE PLACEMENT OF STOP SIGNS ON 4-H ROAD AT ITS INTERSECTIONS WITH 155TH STREET, REPEALING ANY PRIOR RESOLUTION GOVERNING SIGNAGE AT THIS LOCATION.

WHEREAS, the Board of County Commissioners has the authority pursuant to the provisions of K.S.A. 8-2008 to effect the placement of regulatory stop signs.

WHEREAS, the placement of stop signs at this location is consistent with the currently adopted version of the MUTCD, and with standard traffic engineering practice.

WHEREAS, upon concurring review by the County Engineer, the board has determined that a stop sign shall be placed on 4-H Road at its intersection with 155th Street.

NOW, THEREFORE, BE IT RESOLVED:

1. The traffic traveling West on 4-H Road must stop prior to entering 155th Street.
2. That the Leavenworth County Public Works Department is hereby instructed to install and maintain the appropriate regulatory signage indicating that traffic must stop at this location.
3. That this resolution shall take effect upon the placement of said signage.
4. That any prior resolution establishing traffic control at this location is hereby repealed as it pertains to said road/street.

ADOPTED THIS 15th DAY OF April, 2020

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEAVENWORTH COUNTY, KANSAS:

Janet Klasinski
JANET KLASINSKI, COUNTY CLERK

Doug Smith
DOUG SMITH, CHAIRMAN, 3RD DISTRICT

Jeff Culbertson
JEFF CULBERTSON, 1ST DISTRICT

Vicky Kaaz
VICKY KAAZ, 2ND DISTRICT

Chad Schimke
CHAD SCHIMKE, 4TH DISTRICT

Mike Stieben
MIKE STIEBEN, 5TH DISTRICT



*****April 22, 2020 *****

The Board of County Commissioners met in regular session on Wednesday, April 22, 2020. Commissioner Smith, Commissioner Stieben and Commissioner Schimke are present; Commissioner Kaaz and Commissioner Culbertson are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Krystal Voth, Planning and Zoning Interim Director; Bill Noll, Infrastructure and Construction Service Director;

PUBLIC COMMENT:

There were no public comments received.

ADMINISTRATIVE BUSINESS:

Mark Loughry indicated budgets have been sent out and will start scheduling one on one meetings with the Board.

Mr. Loughry discussed the phases and conditions to which the County can start re-opening.

A motion was made by Commissioner Stieben and seconded by Commissioner Schimke to accept the consent agenda for Wednesday, April 22, 2020.

Motion passed, 5-0.

A draft letter of support was presented for the Stagger's Rail Act.

A motion was made by Commissioner Stieben and seconded by Commissioner Schimke to approve the letter for the Stagger's Rail Act.

Motion passed, 5-0.

A draft letter of support for USD#459 was presented to KDOT for funding improvements at K-32 and Stillwell Road.

A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to approve a letter of support for USD#459.

Motion passed, 4-1 Commissioner Culbertson voting nay.

A draft letter for the CARE's Act funds was presented.

A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to approve a letter for the CARE's act funding.

Motion passed, 5-0.

Mr. Loughry indicated a request was received from the Mental Health Task Force asking to withdraw the mental health question from the August ballot.

A motion was made by Commissioner Kaaz and seconded by Commissioner Stieben that the question on the ballot for the mental health initiative be removed from ballot.

David Van Parys requested to repeal Resolution 2020-8.

*with an amendment to repeal Resolution 2020-8.
Motion passed, 5-0.*

Krystal Voth presented the policy for public comment for the Planning Commission during the time the Courthouse is closed to the public.

A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to approve the public comment policy for the Planning Commission during the time the Courthouse closure as presented.

Motion passed, 5-0.

Bill Noll presented an encroachment agreement with Magellan Pipeline Company on the Eisenhower Road project.

A motion was made by Commissioner Stieben and seconded by Commissioner Schimke to authorize the chairman to execute the agreement on behalf of Leavenworth County with Magellan.

Motion passed, 5-0.

A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to adjourn.

Motion passed, 5-0.

The Board adjourned at 9:56 a.m.

*****April 29, 2020 *****

The Board of County Commissioners met in regular session on Wednesday, April 29, 2020. Commissioner Smith, Commissioner Culbertson and Commissioner Stieben are present; Commissioner Kaaz and Commissioner Schimke are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Bob Weber, County Appraiser; Megan Waters, Community Corrections Director; Bill Noll, Infrastructure and Construction Services Director

PUBLIC COMMENT:

There were no public comments received.

ADMINISTRATIVE BUSINESS:

Mark Loughry updated the Board on the industrial parks in Tonganoxie and Leavenworth indicating all County funds that were contributed were expended for the Leavenworth park, however, there is 1.7 million dollars of County money remaining for the Tonganoxie park after completion. He reported the city of Tonganoxie would need to return those remaining funds per the agreement unless a new agreement is entered into to allow them to retain those funds. The city of Tonganoxie will be requesting a work session when it is allowed to discuss those funds.

David Van Parys discussed factors to consider when the matter of the industrial park is considered.

Commissioner Stieben inquired about public comment for the meeting on April 30th.

A motion was made by Commissioner Stieben to make an exception to the policy to allow public comment via telephone and the logistics set up by the County Administrator for tomorrows special meeting.

Commissioner Kaaz indicated she would consider a second on the motion if the Board still complies with the 15 minutes.

Commissioner Stieben modified his motion to include public comment for 15 minutes

Commissioner Kaaz seconded the motion.

Motion passed, 5-0.

Mr. Loughry indicated citizens would need to notify us and provide us with a contact number to call them for comment. He indicated the request would need to be received by the end of the today.

Commissioner Smith clarified the free dump date at the Transfer Station is a calendar year from January to January.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to accept the consent agenda for Wednesday, April 29, 2020.

Motion passed, 5-0.

Megan Waters presented the quarterly report for Adult and Juvenile Community Corrections.

Ms. Waters requested approval of the Juvenile Justice Comprehensive Plan Grant Funding and Application and to authorize the chairman to sign.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to authorize the chairman to sign the Juvenile Justice Comprehensive Plan Grant Funding and Application.

Motion passed, 5-0.

Ms. Waters requested approval of the Reinvestment Grant Renewal called Project C.H.A.N.G.E. and to authorize the chairman to sign.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to authorize the chairman to sign the Reinvestment Grant Renewal.

Motion passed, 5-0.

Ms. Waters requested approval of the Adult Comprehensive Plan Competitive Grant Application and to authorize the chairman to sign.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to authorize the chairman to sign the Adult Comprehensive Plan Competitive Grant Application.

Motion passed, 5-0.

Ms. Waters requested approval of the Behavioral Health Grant and to authorize the chairman to sign.

A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to authorize the chairman to sign the Behavioral Health Grant.

Motion passed, 5-0.

Bob Weber presented the quarterly report for the Appraiser's Office.

Bill Noll discussed a capital improvement plan showing funding sources for road and bridge projects allocated for several years.

Mr. Noll discussed a program that Douglas County has in place for minimum standards on private roads.

Mr. Loughry indicated if the program is the direction the Board would like to go, a formal policy would be presented along with any amendments to the zoning and subdivision guidelines as a work session.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to adjourn.

Motion passed, 5-0.

The Board adjourned at 11:01 a.m.

*****April 30, 2020*****

The Board of County Commissioners met in a special session on Thursday, April 30, 2020. Commissioner Smith, Commissioner Stieben and Commissioner Schimke are present; Commissioner Kaaz and Commissioner Culbertson are present by phone; Also present: Mark Loughry, County Administrator; David Van Parys, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, Public Health Officer

Mark Loughry indicated the current order from the State is set to expire on May 3rd reporting that the Governor will not make her announcement until 6:30 p.m. this evening as to new orders. Mr. Loughry suggested to delay this meeting until tomorrow morning.

Commissioners Schimke and Stieben suggested to have this meeting to answer questions.

Public comment will be heard during tomorrow's meeting.

Jamie Miller gave a brief update on the number of cases of coronavirus, testing and answered questions from the Board.

***A motion was made by Commissioner Schimke and seconded by Commissioner Stieben to adjourn.
Motion passed, 5-0.***

The Board adjourned at 10:14 a.m.